

## NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

**Prepared by:** Councillor Sarah Conboy, Executive Leader of the Council  
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**For Period:** 1 October 2024 to 31 January 2025

Membership of the Cabinet is as follows:-

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Councillor S Wakeford	Executive Councillor for Economy, Regeneration and Housing	4 Croft Close Brampton Huntingdon Cambridgeshire PE28 4TJ  Tel: 07762 109210 E-mail: <a href="mailto:Sam.Wakeford@huntingdonshire.gov.uk">Sam.Wakeford@huntingdonshire.gov.uk</a>

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk).

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council  
Pathfinder House  
St Mary's Street  
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated \*\*\*
  - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Chest Grant Aid Awards 2024/25***	Grants Panel	16 Oct 2024 20 Nov 2024 18 Dec 2024 15 Jan 2025		Harriet Robinson, Community Development Project Support Officer Tel: (01480) 388513 or email: Harriet.Robinson@huntingdonshire.gov.uk		B Pitt & L Davenport-Ray	Environment, Communities & Partnerships
Huntingdonshire's Priority Landscapes	Cabinet	15 Oct 2024		Nick Massey, Project Manager - Biodiversity for All and Open Spaces Tel: (01480) 388388 or email: Nick.Massey@huntingdonshire.gov.uk		S Taylor	Environment, Communities & Partnerships

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HDC Energy Statement	Cabinet	15 Oct 2024		Helen Lack, Development Manager Tel: (01480) 388658 or email: Helen.Lack@huntingdonshire.gov.uk		L Davenport-Ray	Environment, Communities & Partnerships
One Leisure PV Solar Installs	Cabinet	12 Nov 2024		Neil Sloper, Assistant Director Strategic Insights and Delivery Tel: (01480) 388635 or email: Neil.Sloper@huntingdonshire.gov.uk		L Davenport Ray	Environment, Communities & Partnerships
Council Tax Support 2025/26	Cabinet	12 Nov 2024		Katie Kelly, Revenue and Benefits Manager Tel: (01480) 388151 or email: Katie.Kelly@huntingdonshire.gov.uk		S Ferguson	Environment, Communities & Partnerships
Council Tax Premiums	Cabinet	12 Nov 2024		Katie Kelly, Revenue and Benefits Manager Tel: (01480) 388151 or email: Katie.Kelly@huntingdonshire.gov.uk		S Ferguson	Environment, Communities & Partnerships

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Infrastructure Funding Statement	Cabinet	10 Dec 2024		Claire Burton, Implementation Team Leader Tel: (01480) 388274 or email: Claire.Burton@huntingdonshire.gov.uk		T Sanderson	Performance & Growth
Affordable Housing Delivery	Cabinet	10 Dec 2024		Pamela Scott, Regeneration and Housing Delivery Manager Tel: (01480) 388486 or email: Pamela.Scott@huntingdonshire.gov.uk		S Wakeford	Performance & Growth
Market Towns Programme - Winter Update***	Cabinet	10 Dec 2024		Pamela Scott, Regeneration and Housing Delivery Manager Tel: (01480) 388486 or email: Pamela.Scott@huntingdonshire.gov.uk		S Wakeford	Performance & Growth

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Approval of Council Tax Base 2025/26***	Chair of Corporate Governance and Section 151 Officer	12 Dec 2024		Katie Kelly, Revenue and Benefits Manager Tel: (01480) 388151 or email: Katie.Kelly@huntingdonshire.gov.uk		B Mickelburgh	Performance & Growth